

## Experience

- 2008 - present **DePaul University, Office of Advancement Chicago, IL – Sr. Graphic Artist**
- Collaborate with Advancement colleagues to analyze best options/vehicles to communicate desired messaging
  - Design for print and electronic needs of the Advancement office including Alumni Relations
  - Maintain the project list and scheduling of deadlines for all print and electronic projects while keeping within the budget allotted
  - Coordinate, build and maintain relationships with photographers, print vendors and other vendors to ensure production deadlines and best pricing
  - Build relationships within the different areas of the University to enable photo and file sharing (EM&M, Athletics, Theatre School, School of Music, etc.), access to all areas of the two campuses for photo shoots (Facilities), timely and cost effective internal printing and mailing (Distribution)
  - When necessary, act as photographer.
  - Scheduling of photo shoots, create shots list for events and art direct
  - Maintain sample books
  - Build Advancement photo library and build contact sheets so all colleagues can access photographs
  - Work closely with our intern on design projects while teaching about printing, design and branding standards, software, internal policies, etc.
  - Explore new ways to increase productivity, improve timelines, increase Advancement and Campaign branding
  - Currently exploring job tracking options using Case Request System
- 2006 – 2008 **Killian & Company Chicago, IL - Art Director**
- Direct and supervise branding campaigns from initial meetings with clients to final release with a team of writers, designers, new media specialists, PR and marketing consultants, and photographers
  - Present art strategy in client meetings
  - Print and digital campaigns
- 2000 – 2001 **Dayton View Academy** Dayton, OH - *Art Educator K-5*
- Fine Arts Studio classes with an emphasis on self-expression
  - Art History and Appreciation of other cultures
  - Computer/Graphic Arts
  - Created schools first yearbook
- 1994 - 2000 **Barco Graphics** Dayton, OH - *Technical Assistance Support and Software Specialist*
- Instrumental in beta testing of prerelease design software acting as liaison between software developers in Belgium and end users (photographers, designers, printers) in the U.S. market
  - Graphic Arts Software support to customers via phone and/or onsite
  - Instruction of advanced application techniques and customization
  - In-house and on-site training and demonstration of high-end photo retouching, design and pre-press software

*Continued*

- 1990 – 1993 **Online Resources** Dayton, OH – *Art Director*
- Design online training documentation and programs for a variety of clients.
  - Directed a team of writers, programmers, designers and animators while keeping within deadlines and budget restrictions
- 1987 – 1990 **Harris Graphics Incorporated** Dayton, OH - *Applications Specialist*
- Instruction of advanced application techniques and customization
  - Instrumental in beta testing of prerelease design software.  
Including design and development of documentation and instruction methods for new product
- 1984 – 1987 **Maine Printing and Business Forms Company** Portland, ME  
*Prepress Supervisor*
- Responsible for job scheduling and production flow for prepress department
  - Operator of Electronic Prepress Composition System
  - Developed new-hire training program for electronic composition system
  - Designed & maintained instructional documentation for system application
  - Worked closely with sales department to explore system's impact on marketing strategy
- 1983 – 1984 **Elder Magazine** Portland, ME – *Art Director*
- Artistic and content direction of a quarterly magazine with an audience focused on senior generation and people who care for them
  - Supervised a group of writers and designers from the New England region.
  - Assisted on photo shoots
- 1982 – 1983 **Brunswick Times Record** Brunswick, ME – *Prepress*
- Paste-up artist for daily newspaper and grocery flyer insert pages
- 1982 – present **Computer/Graphic Artist and Freelance Artist**
- Design for print and digital output, image designs, illustrations, advertisements for newspapers and trade publications, trade show booths (print and electronic implementation), branding campaigns, animation, web and Email design
  - Experience with QuarkXpress, Adobe Illustrator, InDesign, PhotoShop, Freehand, PageMaker, DreamWeaver, Flash and Microsoft Office software
  - Fine Artist working in many mediums, contract artist for murals, faux finishes, portraits, and other commissions

**Education**

- Present enrolled at DePaul University – New Media Studies – M.A.
- 2002 The School Of The Art Institute Of Chicago – B.F.A. Painting
- 1994 Wright State University – B.S. Visual Arts Education K-12
- 1983 Central Maine Vocational Technical Institute – Associate Degree,  
Technology of Lithography